



[@ccisurety.com](http://ccisurety.com) ★ [www.ccisurety.com](http://www.ccisurety.com) ★ 8 .3 . 94 ph ★ 3. . fax

## GET STARTED:

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**Questionnaire and Signed Credit Release (included)**

**Most Up To Date Financial Information Available, Current and End of Year (in-house or CPA Prepared)**

**Personal Financial Statements for All Owners**

**Bond Request Form (if final bond is needed)**

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### MAY BE REQUIRED TO COMPLETE UNDERWRITING AFTER INITIAL REVIEW

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(PROVIDE ALL INFORMATION WHEN AVAILABLE OR AT UNDERWRITER'S REQUEST)

**Copy of Contract (if final bond is needed)**

**Bank reference letter**

**Resumes for all owners and key personnel**

**Work on hand schedule**

**Current Certificate of Insurance**

**Last three fiscal year-end financial statements**

**Business Plan**

Do not hesitate to contact CCI Surety with any questions. All items may not apply in every situation.

CCI Surety, Inc.  
1710 N. Douglas Dr. Ste 110  
Golden Valley, MN 55422

M7-11-16



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<b>1. CONTRACTOR INFORMATION</b>		Company Name (As Appears on Bond)					
Company Address:					Business Phone # :		
City:	State:	Zip:	Normal Operating Territory:		FED ID #		
Proprietorship	Partnership	Joint Venture	Date Formed	Current Ownership Since:	Approx. Business Net Worth:	# of Employees	
S-Corp	C-Corp	LLC					
Type of work:		Largest Completed Contract:	Largest Completed Program:	Average Annual Receipts (last 3 yrs + affiliates)			
Previous Surety:		Reason For Changing Surety:					

<b>2. PROJECT INFORMATION</b>		Contract/Bid Amount:		Bid and Date Time :		Bid % :	
Project Owner/ Obligee:			Start Date:	Completion Date:	Maintenance Period:	Liquidated Damages:	
Obligee Address:				Obligee Contact For Bonds:		Obligee Phone:	
Bond Form (Please Attach)		% Subcontracted:	% Materials:	Est. Gross Profit:	Obligee Email:		
AIA	Federal	Other					
Job Description							

<b>3. *FINAL BONDS ONLY* BID SPREAD INFORMATION – (next 3 contractor bids, Name – Bid Amount)</b>	
1.	\$
2.	\$
3.	\$

<b>4. BANK NAME</b>		Line of Credit Limit:	Current Outstanding:	Expiration/Renewal Date:
Contact Name:				
Phone or Email:				

<b>5. LARGEST COMPLETED PROJECTS IN LAST 5 YEARS</b>					
<b>Project Name:</b> Project Description:		Contract Amount:	Gross Profit:	Completion Year:	Bonded? Yes No
Obligee:	Contact:	Phone/Email:		Project Location (City/State):	
<b>Project Name:</b> Project Description:		Contract Amount:	Gross Profit:	Completion Year:	Bonded? Yes No
Obligee:	Contact:	Phone/Email:		Project Location (City/State):	
<b>Project Name:</b> Project Description:		Contract Amount:	Gross Profit:	Completion Year:	Bonded? Yes No
Obligee:	Contact:	Phone/Email:		Project Location (City/State):	



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<b>6. COMPANY OWNERS</b>		Provide information for all owners – use additional sheets if necessary (ATTACH PERSONAL FINANCIAL STATEMENT)			
Name/Title:		Social Security:		% Ownership	
Married Single	Spouse:	Social Security:		% Ownership	
Address:		Net Worth: (Exclude Business)	Do You Own Real Estate?		Assets in Trust?
Email:			Yes	No	Yes No
Are you a partner/officer in any other venture? Yes No If yes, name of venture:			Approximate Start Date with Company (mm/year):		
Name/Title:		Social Security:		% Ownership	
Married Single	Spouse:	Social Security:		% Ownership	
Address:		Net Worth: (Exclude Business)	Do You Own Real Estate?		Assets in Trust?
Email:			Yes	No	Yes No
Are you a partner/officer in any other venture? Yes No If yes, name of venture:			Approximate Start Date with Company (mm/year):		
Name/Title:		Social Security:		% Ownership	
Married Single	Spouse:	Social Security:		% Ownership	
Address:		Net Worth: (Exclude Business)	Do You Own Real Estate?		Assets in Trust?
Email:			Yes	No	Yes No
Are you a partner/officer in any other venture? Yes No If yes, name of venture:			Approximate Start Date with Company (mm/year):		

**Credit Release Authorization:** I/we authorize Construction Capital, Inc. and/or CCI Surety, Inc. to investigate the information contained with any and all information submitted including, but not limited to the application, financials, etc. with any and all creditors and/or lending institutions and prior Surety credit.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME & TITLE

\_\_\_\_\_  
DATE

\*Bid bonds require copy of bid specifications. \*Performance/Payment bond require copy of the contract



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**SUPPLEMENTAL SBA INFORMATION**

**\*\*SUBMIT ADDITIONAL PAGES FOR EACH OWNER WITH OVER 20% OWNERSHIP\*\***

<b>1. ADDITIONAL COMPANY OWNER INFORMATION</b> (Owners should match original application)			
Name/Title:		Home/Cell Phone:	
*The following data is collected for the SBA Program only and is for statistical purposes only; it has no bearing on the credit decision. Disclosure is voluntary. One or more boxes for race may be selected.	Male:	Veteran?	Ethnicity: Hispanic/Latino: Not Hispanic/Latino:
	Female:	Service Disabled?	
	Race:		
American Indian/Alaska Native		Black / African American	White
Native Hawaiian / Pacific Islander			Asian

<b>2. ADDITIONAL SBA INFORMATION</b> – You may be asked to provide additional information to expedite bond approval	
Are you presently subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought against you in any jurisdiction? YES NO	
Have you been arrested in the past six months for any criminal offense? YES NO	
For any criminal offense – other than a minor vehicle violation – have you ever: 1) been convicted; 2) plead guilty; 3) plead nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgment)? YES NO	
Date of Birth (Month, day, and year):	Are you a U.S. Citizen? Y N
Place of Birth (City & State or Foreign Country):	If no, are you a Lawful Permanent resident alien? Y N
	If non-U.S. citizen, provide alien registration number:
Has the contractor ever had an SBA Loan? If yes, Yes No Loan#	Is the contractor SBA 8(a) Certified? Y N
Has contractor received SBA Surety Bond Guarantee under current or another business name? If yes, Yes No Business Name: Tax ID or SSN:	Is the contractor an SBA Certified HUB Zone Contractor? Y N
	Has the contractor ever defaulted on any previous surety bonds? Y N
	Has the contractor ever failed to complete a job? Y N
	Is the contractor presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions with any Federal Department or agency? Y N